

# GOVT. DEGREE COLLEGE CHHATRI

DISTT. MANDI H.P.



## Self-Assessment Report for the Session 2024-25

Criteria Wise Internal Annual Ranking in r/o Govt. Degree College  
CHHATRI Distt. Mandi H.P.

College SAR Committee	SAR Evaluation Committee
<b>Smt. Jaya Kumari -Principal</b>	
<i>Dr Labh Singh( Assistant Professor Economics)</i>	<i>Dr.</i>
<i>Dr. Lalit Kumar(Assistant Prof. Hindi)</i>	
<i>Prof. Jai Singh (Assistant Prof. History)</i>	
<i>Mr. Kamal Kant Verma (Assistant Librarian)</i>	
<i>Mr. Hari Singh (Clerk)</i>	
<i>Mr. BihariLal(Peon)</i>	
<i>Ms. Sunita (Peon)</i>	

*SAR Evaluation Committee Visited Date:*

*Submitted by:*

*Principal  
Govt. Degree College CHHATRI  
Distt. Mandi (H.P.)*

<b>Criterion 1- Teaching Learning</b>	
<b>Metric</b>	<b>Activity</b>
<b>1.1 Mode of Teaching</b>	
1.1.1	<i>Lecture method only</i>
1.1.2	<i>Technology based teaching only or Blended Teaching</i>
1.1.3	<i>Flipped Classroom</i>
1.1.4	<i>As per the need of different groups of Students</i>
<b>1.2- Curriculum Planning and Implementation</b>	
1.2.1	<i>Teaching Schedule</i>
1.2.2	<i>Whether learning outcomes defined</i>
1.2.3	<i>Curriculum Enrichment Practices (eg. Projects, Surveys, Educational tours and Industry visits)</i>
1.2.4	<i>Internal Assessment Mechanism (Quizzes, Class tests, Presentations, Assignments, MTT etc.)</i>
1.2.5	<i>Prompt communication of assessment/ results to students (eg. Displayed on College Website/ Notice Board/ Class Groups/ Submitted to COE</i>
<b>1.3- Add-on Courses/ Certificate Courses</b>	
1.3.1	<i>Number of Courses (To be specified separately)</i>
1.3.2	<i>%age of students benefited (%age of students completed MOOCs/ Spoken Tutorial/ NPTEL/ Other courses offered by recognized organizations</i>
<b>1.4- Student Feedback (Taken from students with 80% attendance)</b>	
1.4.1	<i>Sample size</i>
1.4.2	<i>Student's satisfaction</i>
1.4.3	<i>Action on Feedback</i>
<b>1.5- Examination Results</b>	
1.5.1	<i>%age of Students Passed</i>
1.5.2	<i>%age of Students with A Grade and above</i>
1.5.3	<i>Number of Students in University Merit</i>

<b>Criterion 2- Student Support, Services and Progression</b>	
<b>Metric</b>	<b>Activity</b>
<b>2.1- Pre- and Post-admission Counseling</b>	
2.1.1	<i>Admission Schedule, Courses available, Student Intake, Eligibility conditions communicated through various Media</i>
2.1.2	<i>Pre-admission Counseling</i>
2.1.3	<i>Students oriented about: Institution, Students Facilities, Library, Introductory session with Faculty and Staff, Academic Calendar, Requirement of Credits per Course, CCA and other requirements post-admission</i>
<b>2.2- Scholarships</b>	
2.2.1	<i>Awareness about different Scholarship Schemes and 100% coverage of all eligible students</i>
2.2.2	<i>Scholarships other than Government Schemes</i>
<b>2.3- Sports and Cultural Activities</b>	
2.3.1	<i>%age of Students participating in Sports Activities</i>
2.3.2	<i>%age of Students participating in Cultural Activities</i>
2.3.3	<i>Medal/ Trophy won in Sports/ Cultural activities</i>
	<i>a. National/ Inter-University</i>
	<i>b. State/ Inter-College</i>
	<i>c. District level (also includes cluster level)</i>
<b>2.4- Students Participating in NSS/ NCC/ Rovers &amp; Rangers/ Clubs &amp; Societies</b>	
2.4.1	<i>NSS</i>
2.4.2	<i>NCC</i>
2.4.3	<i>Rovers &amp; Rangers</i>
2.4.4	<i>Road Safety</i>
2.4.5	<i>Red Ribbon/ Eco Club/ Youth Red Cross/ and other Clubs &amp; Societies</i>
<b>2.5- NSS/ NCC/ Rovers &amp; Rangers participating in:</b>	
2.5.1	<i>National Camps/ RD Parade</i>
2.5.2	<i>State Camps/ Parade</i>
2.5.3	<i>Award won in these activities</i>
	<i>a. National</i>
	<i>b. State</i>
	<i>c. Cluster level</i>
<b>2.6- Anti-Drug Awareness Programmes</b>	
2.6.1	<i>Number of Awareness Programmed organized</i>
2.6.2	<i>%age of Students benefited</i>
2.6.3	<i>Counseling of suspected addicts</i>
<b>2.7- Gender Equity</b>	
2.7.1	<i>Number of Health/ sensitization Programmes organized</i>

2.7.2	<i>%age of Students benefited</i>
2.7.3	<i>Women Anti-Sexual Harassment Committee constituted as per norms</i>
2.7.4	<i>Grievance Redressal as per timeline</i>
<b>2.8- Mentor-Mentee Groups</b>	
2.8.1	<i>Sessions conducted per group of students</i>
<b>2.9</b>	<b>Coaching for National level Competitive Examinations/ HAS</b>
<b>2.10- Remedial Classes/ Bridge Courses</b>	
2.10.1	<i>%age of Students benefited</i>
<b>2.11- Capacity Building of Students</b>	
2.11.1	<i>Life Skills (Yoga, Martial Arts, Problem Solving, Critical Thinking, Decision Making, Effective Communication Skills, Coping with Stress and Emotions etc.</i>
2.11.1	<i>Language-cum-Graduate Attributes Development programmes</i>
<b>2.12- Career Counseling &amp; Placement Cell</b>	
2.12.1	<i>Number of Career Counseling Sessions organized for each group of Students</i>
2.12.2	<i>Number of Placement Drives</i>
2.12.3	<i>Self-Employment Modules organized</i>
2.12.4	<i>Number of Students benefited</i>
<b>2.13- Student's Progression</b>	
2.13.1	<i>%age of Students opted for Higher Education</i>
2.13.2	<i>Number of Students who cleared National Level Examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, AP through HPPSC</i>
<b>2.14- Number of Co-curricular and Sports Activities organized</b>	
2.14.1	<i>Inter-University Events (Zonal/ National)</i>
2.14.2	<i>Inter-College Events</i>
2.14.3	<i>Intra-College Events (Annual Athletic Meet and Cultural Functions)</i>
<b>2.15</b>	<b>Annual Prize Distribution organized: (Yes/ No)</b>
<b>2.16</b>	<b>College Magazine Published: (Yes/ No)</b>
<b>2.17</b>	<b>College Website updated regularly or not</b>

### Criterion 3- Infrastructure & Resources

Metric	Activity
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<b>3.1- Classrooms</b>	
3.1.1	<b>Classrooms are well maintained</b>
<i>Criterion 3- Infrastructure &amp; Resources</i>	
<b>3.2- Library Facilities</b>	
3.2.1	<i>Whether adequate print books available</i>
3.2.2	<i>Whether daily Newspapers (minimum 5), Magazines (minimum 3), and Journals (minimum 3) are available</i>
3.2.3	<i>Whether access to e-Resources available</i>
3.2.4	<i>Seating Capacity in the Library</i>
3.2.5	<i>Usage of Library Resources</i>
3.2.6	<i>Digital Library having at least 5 computer systems with Internet Facility</i>
<b>3.3- ICT Facilities</b>	
3.3.1	<i>Number of Interactive Panels/ Virtual Classrooms Multimedia, Projectors/ K-Yan</i>
3.3.2	<i>%age of Teachers using ICT Facilities</i>
3.3.3	<i>Number of Students benefited from ICT Facilities</i>
3.3.4	<i>Internet Connections- Leased Line/ Fibre Network/ Wi-Fi Campus (Yes/ No)</i>
3.3.5	<i>Use of ICT Facilities</i>
<b>3.4- Facilities for Specially-abled Students</b>	
3.4.1	<i>Ramps/ Wheel Chairs/ Support Railing</i>
3.4.2	<i>Separate Washroom</i>
<b>3.5- Sports Facilities</b>	
3.5.1	<i>Number of Games/ Sports activities conducted</i>
3.5.2	<i>Indoor Sports Facility</i>
3.5.3	<i>Adequate Sports Equipments</i>
3.5.4	<i>Gymnasium (Operational)</i>
3.6	<b>Auditorium/ Hostels/ Seminar Hall/ Staff Quarters</b>
<b>3.7- Laboratory Facilities</b>	
3.7.1	<i>Laboratories with adequate equipment according to syllabi</i>
3.7.2	<i>Usage of available Lab Infrastructure</i>
<b>3.8- Computers</b>	
3.8.1	<i>Adequate number of Computers</i>
3.8.2	<i>Usage of Computer Hardware</i>
3.9	<b>Canteen, Staff Room/ Faculty Room, Space for NSS, NCC, Rovers &amp; Rangers, Examination Room, Medical Care Facilities</b>
3.10	<b>Documentation of Academic, Co-curricular and extra-curricular activities, and achievement of Students and Staff on regular basis</b>

### Criterion 4- Institutional Management

Metric	Activity
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<b>4.1- Institutional Vision</b>	
4.1.1	<i>Vision Document</i>
4.1.2	<i>Institutional Development Plan (IDP)</i>
4.1.3	<i>Plan of Action for above</i>
<b>4.2- IQAC</b>	
4.2.1	<i>Number of Meetings per year</i>
4.2.2	<i>Number of Programmes organized (Trainings, Workshops, IPR etc.)</i>
<b>4.3- Management of Institutional Funds</b>	
4.3.1	<i>Funds (BF, AF, PTA etc.) used/ spent for Institutional Development/ Student's Welfare</i>
4.3.2	<i>Periodic Audit</i>
4.3.3	<i>Settlement of Bills/ Advances within a specified time frame</i>
<b>4.4- Grievance Redressal of Students and Employees</b>	
4.4.1	<i>Redressal within a week</i>
4.4.2	<i>Redressal within a month</i>
4.4.3	<i>No Redressal</i>
<b>4.5- Green and Clean Campus</b>	
4.5.1	<i>Green Initiatives of Institution (at least 3)</i>
4.5.2	<i>Cleanliness in washroom, Buildings and Campus</i>
<b>4.6- Facilities for Students</b>	
4.6.1	<i>Common Room for Girls</i>
4.6.2	<i>Adequate Toilets as per Student's strength</i>
4.6.3	<i>Sanitary Napkin Vending Machines/ Incinerators regularly put in use</i>
4.6.4	<i>CSCA Room with proper furniture</i>
4.6.5	<i>Student Centre for Co-curricular activities and its regular usage</i>
4.6.6	<i>Regular use of Playground</i>
<b>4.7</b>	<b>Regular Updation of Service Books/ Service Records</b>
<b>4.8</b>	<b>Timely submission of ACRs</b>
<b>4.9</b>	<b>Prompt Response to Official Correspondence</b>
<b>4.1</b>	<b>Proper Maintenance of Official Records (Cash Books/ Stock Registers, Fund Registers, Leave Records, Fine Fund etc.)</b>
<b>4.11</b>	<b>Proper Record of Student's Attendance and CCA</b>
<b>4.12</b>	<b>Whether ranked by NIRF, other Agencies</b>
<b>4.13</b>	<b>Whether accredited by NAAC</b>
<b>4.14</b>	<b>Whether AQARs are being submitted as per time line annually or not</b>

<b>4.15</b>	<b>Recognition for Exemplary Contributions of the Staff and Students</b>
<b>4.16- Involvement of Stakeholders</b>	
<i>4.16.1</i>	<i>PTA</i>
<i>4.16.2</i>	<i>OSA</i>
<b>4.17</b>	<b>Feedback from Stakeholders other than Students and action taken there on</b>
<b>4.18</b>	<b>Annual Review Meeting on Student's Outcomes in Academics, Co-curricular, Extra-Curricular and Extension Activities and action taken during next Academic Session for achieving Excellence</b>

**Criterion 5- Best Practices, Innovation and Institutional  
Distinctiveness**

<b>5.1</b>	<b>5.1- Best Practices Description &amp; Outcome of Best Practices (at least two)</b>
<b>5.2- Special Initiatives taken for:</b>	
<i>5.2.1</i>	<i>Energy Conservation/ Use of Solar Energy</i>
<i>5.2.2</i>	<i>Solid Waste Segregation/ Management</i>
<i>5.2.3</i>	<i>Rain Water Harvesting and its use for Gardening and Cleanliness</i>
<i>5.2.4</i>	<i>Plastic Free Campus</i>
<i>5.2.5</i>	<i>Blood Donation Camps</i>
<i>5.2.6</i>	<i>Adoption of Villages/ Educational Institutions</i>
<b>5.3</b>	<b>Social Impact of Extension Activities (On the basis of Community Feedback)</b>
<b>5.4</b>	<b>Special New Innovative Initiatives or Ideas Adopted in the College (Other than 5.2 given above)</b>
<b>5.5- Collaborations</b>	
<i>5.5.1</i>	<i>With Peer Educational/ Research Institutions</i>
<i>5.5.2</i>	<i>With other Government Bodies/ Industries</i>

<b>Criterion 6- Faculty Profile &amp; Research Activities</b>	
6.1	<b>6.1- %age of Teachers with Ph.D.</b>
6.2	<b>6.2- Teachers as Research Guides</b>
6.3	<b>6.3- Number of Orientation Programmes, Refresher Courses, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)</b>
<b>6.4- Projects/ Patents/ Fellowships/ Associateships:</b>	
6.4.1	<i>Major</i>
6.4.2	<i>Minor</i>
6.4.3	<i>Patents</i>
6.4.4	<i>Fellowships</i>
6.4.5	<i>Associateships</i>
<b>6.5- Number of Papers Presented in Conferences/ Seminars/ Symposia (in last three years)</b>	
6.5.1	<i>International level</i>
6.5.2	<i>National/ Regional/ State level</i>
<b>6.6- Seminars, Workshops, Conferences and Trainings organized by the Institution</b>	
6.6.1	<i>International level</i>
6.6.2	<i>National level</i>
6.6.3	<i>State level</i>
<b>6.7- Number of Papers Published</b>	
6.7.1	<i>UGC Care list Journals</i>
6.7.2	<i>Non-UGC Care list Journals</i>
6.7.3	<i>Citations</i>
6.8	<b>Teacher's Special Innovative Ideas (brief description thereof)</b>
6.9	<b>Number of Books Published/ Chapters in Books</b>
<b>6.10- Teacher's Academic and Extension activities</b>	
6.10.1	<i>Resource Person</i>
6.10.2	<i>Member of Board of Studies/ Subject experts etc.</i>
6.10.3	<i>Popular Articles</i>
<b>6.11- Awards by Recognized &amp; Reputed Organizations</b>	
6.11.1	<i>International</i>
6.11.2	<i>National</i>
6.11.3	<i>State</i>

### **Criterion 7- Miscellaneous**

<b>7.1</b>	<b>Any other Important Information or Initiative not covered above eg. Institution Incubation Centre, R&amp;D-cum-Innovation Centre, B.Voc., Sel Finance Courses, Add-on Courses, Internship, OJT, Green Audit, Academic Audit etc.</b>
<b>7.2</b>	<b>Spot Evaluation of Institutions by the Officers from the Directorate of Higher Education/ Representatives of the Director of Higher Education</b>
<b>7.3</b>	<b>AG Audit Paras settled up to date</b>
<b>7.4</b>	<b>Local Audit Paras settles up to date</b>
<b>7.5</b>	<b>Timeline adhered to filing reply of Court Cases/ RTI Applications/ Public Grievances received through MukhyamantriSevaSankalp 1100 and Centralized Public Grievance Redress and Monitoring System (CPGRAMS)</b>
<b>7.6</b>	<b>Invited Speakers on various Themes relevant to holistic development of Students</b>
<b>7.7</b>	<b>Skill Development Training (at least 20% Students benefited)</b>